



## Homes for Good Janitorial Walk-Through

### Option I Q&A

1. In the general Scope of Work, it mentions baseboard cleaning, but in the Scope of Work Specifications baseboard cleaning isn't listed.
  - ❖ The Agency will not be needing baseboard cleaning under this contract
2. For the window cleaning periodical, are the windows on all floors to be cleaned and if so, where is the roof access?
  - ❖ Yes, exterior windows on all floors are to be cleaned. The roof access is located behind the 2<sup>nd</sup> floor enclosed coffee nook.
3. For the pressure washing periodical, what does that entail and what areas?
  - ❖ The pressure washing is for the front and side of the building sidewalks. The brick raised beds can be included in that if it's determined that pressure washing will not cause any damage.
4. For the HVAC periodical, does that mean vent and duct cleaning?
  - ❖ Yes, that is for vent and duct cleaning throughout the building
5. For the carpet cleaning periodical, what does that entail? Is it beyond the wall-to-wall vacuuming?
  - ❖ Yes, it is more than just the wall-to-wall vacuuming. This periodical is for hot water extraction cleaning of all carpets
6. For the lunchroom microwaves is it both the exterior and interior of the microwave?
  - ❖ Yes, we would like both the inside and outside of the microwaves
7. The Scope of Work and Quote Sheet lists the day porter tasks with an allocated 45 minutes. This restriction will be nearly impossible from a business standpoint. Is this a flexible time period?
  - ❖ Absolutely! This contract is a partnership. If there are suggestions or ideas on how efficiently (from a workload and financial standpoint) we can operate or better ways to operate, we welcome the feedback and ask that those details be included in your submission.
8. Important Information to Note:
  - ❖ We do not allow mopping and vacuuming during business hours – dusting only
  - ❖ We do not allow weekend work, unless it's a pre-scheduled periodical that will require the building to be empty during the day for completion