



## Homes for Good Janitorial Walk-Through

### Option II Q&A

1. For the HVAC cleaning, is this exterior only?
    - ❖ Yes
  2. What all is entailed in the High Dusting periodical?
    - ❖ Above lights
    - ❖ Ledges of drop ceiling
    - ❖ Top of cabinets
    - ❖ Wood framing around 1<sup>st</sup> floor Tiny Homes, 2<sup>nd</sup> Floor Conference and Print Rooms
- A photograph showing a hallway with wood-paneled walls and a drop ceiling. The floor is covered with a patterned carpet. The hallway appears to be part of a larger building, possibly a Tiny Home or a similar structure.
3. When are transom (interior) windows cleaned?
    - ❖ That is included in the bi-annual interior window washing
  4. Are non-carpeted floors to be cleaned in any other manner besides wet mop? If so, how often?
    - ❖ Yes, floors can be cleaned with rotary floor cleaning
    - ❖ The floors will be cleaned in this manner at the same time as the wall-to-wall carpet cleaning
    - ❖ The basement has several non-carpeted areas of constructed of different materials – if there are suggested ways of cleaning these floors different from the current scope, please provide those suggestions with your submission.
  5. Does the west staircase within the former Kaiser Permanent space need to be cleaned?
    - ❖ Yes
  6. Based on this information if we have suggested adjustment to the cadence of scope items, how would you like that reflected in our submissions?
    - ❖ Please fill out the originally provided quote sheet, any suggested changes can be included on a separate sheet in any format.
  7. What is the current time frame for day porter cleaning and when are they expected to clean the kitchen area?
    - ❖ Currently the day porter is cleaning 11:00 a.m. – 1:00 p.m.
    - ❖ The day porter cleans the kitchen area 11:00 a.m. – 11:30 a.m. Staff lunches are 12:00 p.m. – 2:00 p.m., this ensure the area is cleared prior to staff use. This time is flexible as long as it's outside of 12:00 p.m. – 2:00 p.m.
  8. What tasks are included in the file room cleaning?
    - ❖ NOTE: This is the only periodical that requires a Homes for Good employee to be present at all times. Therefore, tasks for this room will be completed all together
    - ❖ Floors
    - ❖ Dusting
    - ❖ HVAC
    - ❖ High Dusting



100 West 13th Avenue, Eugene, OR 97401 • PH 541-682-3755 • FAX 541-682-3411



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9. Have you had security issues for your night crew in the past?

❖ No